



**STRENGTHENED
NATIONAL PACKAGING COVENANT**

**Action Plan
2005 to 2008**

Annual report 2005/06

INTRODUCTION

In 2004, the Government of Western Australia released the *Statement of Strategic Direction for Waste Management in Western Australia: Vision and Priorities*. This strategic direction sets out the framework and priorities for waste management in Western Australia over a three-year period, within the context of the broad vision and goal for fifteen years.

The strategic framework operates by looking at the entire waste landscape and then managing simultaneously at a number of levels, to provide a coherent and strategic approach. The framework operates at the following five levels: strategic approach, measuring success, focus areas, project priorities, and reporting and consultation.

Western Australia's principles of the National Packaging Covenant are consistent with each of the levels in the framework, and packaging products is one of the primary focus areas.

The Western Australian Government has committed to the strengthened second National Packaging Covenant by signing the 2005-2010 Covenant. This Action Plan outlines how the Western Australian Government will meet all of its obligations as a State Government signatory to the National Packaging Covenant, including projects which will contribute to the Covenant's objectives and overarching targets.

This Action Plan has been developed with reference to the *Key Performance Indicators – Explanatory Notes* developed by the National Packaging Covenant Council.

#	COMMITMENT AREA	SPECIFIC ACTION	RESPONSIBILITY	DATE	MEASURE	PROGRESS
	Product Stewardship					
1	Product Stewardship – Governments must recognise that they have a role in ensuring that legislation, policies and strategies facilitate the implementation of product stewardship	Complete drafting instructions for new Waste Bill and presentation to the WA Environment Minister for Cabinet consideration	DEC/WMB/ Parliamentary Counsel	Dec 2005	Cabinet approval granted	Completed.
2		Publish new Waste Avoidance and Resource Recovery Act in Government Gazette	DEC/WMB	Nominal target: January 2007	Waste Bill published in Government Gazette	Waste Bill currently undergoing public review
3		Develop and release Extended Producer Responsibility Policy Statement	DEC/WMB	July 2005	Policy Statement available on Zero Waste website	http://www.zerowastewa.com.au/documents/epr_ps.pdf
4		Develop EPR priority waste list	DEC/WMB	Oct 2006	Priority waste list published and available on Zero Waste website	http://www.zerowastewa.com.au/documents/wmb_busplan_0607.pdf
5		Develop EPR Scheme(s) in partnership with Taskforces and Advisory Group	DEC/WMB	June 2008	EPR Schemes developed and promoted. Details available on Zero Waste website	To be established in early 2007

#	COMMITMENT AREA	SPECIFIC ACTION	RESPONSIBILITY	DATE	MEASURE	PROGRESS
	Policy and Strategy					
6	Develop consistent and harmonious policies and systems for the management and disposal of used packaging	Continue to communicate with other jurisdictions on policies and systems frameworks relevant to the Covenant	DEC	Ongoing for the life of this Action Plan	Remained abreast of jurisdictional developments and issues	On-going
7		In the development or relevant Government policies and strategies, consider recommendations from research on the management and disposal of used packaging	DEC/WMB	Ongoing for the life of this Action Plan	Demonstrate that research findings and recommendations have been considered in development of policies and strategies related to management & disposal of used packaging	On-going
8	Ensure policy and strategic frameworks are subject to regulatory impact assessment, including environmental, economic and social analysis	Contribute to the development of a Regulatory Impact Statement for phasing out light-weight plastic shopping carry bags	DEC/WMB	June 2006	Regulatory Impact Statement completed and presented to EPHC on time	Draft Regulatory Impact Statement presented to EPHSC 19 October 2006
9	Ensure that any future industry waste reduction management agreements/plans negotiated by Government and involving packaging	Completion of an Industry Waste Reduction Strategy	DEC/WMB	Dec 2005	Strategy presented to WMB and included in the 06/07 Business Plan	Delayed due to other priorities (expected July 2007)
10		Build into the requirements of the Zero Waste Action Plans for industry and Local Government the need to conform with the Covenant	DEC	July 2006	Covenant conformance requirement included in the requirements of the Zero Waste Action Plans	In progress

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	Policy and Strategy					
11	will conform with the Covenant	Develop a strategy for pursuing priority non-compliant brand-owners and advise of pending enforcement action	WMB/DEC	Dec 2006	Strategy completed	

#	COMMITMENT AREA	SPECIFIC ACTION	RESPONSIBILITY	DATE	MEASURE	PROGRESS
	Market Development					
12	Work cooperatively to develop good practice collection systems and to develop end markets for recovered materials	Work in association with the Jurisdictional Projects Group to define "good practice" kerbside collection system(s) in WA	DEC/WMB	June 2006	Good practice defined and guidelines produced	Delayed due to change in staff
13		Include programs in the WMB 06/07 Business Plan that involve working with councils and industry to adopt better practice waste management practices for kerbside and away from home recycling and other recovery systems	WMB	June 2006	Programs included in 06/07 Business Plan	In progress. Guidelines for Zero Waste Plans being developed and undergoing an extensive consultation process
14		Provide regular opportunities for input by industry, local government and stakeholder groups to WA Government initiatives promoting good practices through formal and informal consultation and participation mechanisms	DEC/WMB	On an as needs basis	Number of workshops, seminars, support processes undertaken to improve kerbside and away from home recycling	10 Workshops with 160 attendees consisting of Local Government officers and Councillors

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	Market Development					
15	KPI 11 – Number of Councils operating according to good practice collection principles and state-based benchmarks	In association with the WA Jurisdictional Projects Group, determine state-based benchmarks for good practice collection principles in WA	WMB	July 2006	State-based benchmarks determined	Delayed (expected July 2007)
16		Establish mechanism for determining the number of Councils operating according to good practice collection principles and state-based benchmarks	WMB	Sep 2006	11A Report by State, the number of Councils meeting state based benchmarks for good practice recyclables collection	As part of the NEPM-UPM reporting
17	Promote, support and fund market development initiatives	Identify priority packaging materials to be promoted, supported and funded.	WMB/DEC	Ongoing for the life of this Action Plan	Products identified & data obtained	On-going: Brand owner survey completed.
18		Investigate a recyclables transport support scheme, for regional, rural and remote WA	WMB/DEC	Dec 2006	Transport support scheme investigated and recommendations provided to the WMB	
19		Undertake a market development project for glass	WMB/DEC	June 2006	Project completed and recommendations provided to the WMB & JPG	Completed http://www.zerowastewa.com.au/documents/used_glass_market_study.pdf

#	COMMITMENT AREA	SPECIFIC ACTION	RESPONSIBILITY	DATE	MEASURE	PROGRESS
	Pricing					
20	Adopt appropriate waste management pricing policies and provide appropriate financial and other support to optimise materials recovery systems.	Release a discussion paper on increasing the landfill levy	DEC/WMB	Dec 2005	Paper available on Zero Waste website and open for public consultation	Complete: http://www.zerowaste.com.au/documents/levy_disc_paper.pdf
21	Facilitate the development of programs that optimise the value for recycled materials	Investigate glass and industrial plastics recycling across WA	DEC/WMB	Mar 2006	Completion of investigation and report available on Zero Waste website	Complete: http://www.zerowaste.com.au/communication/news/article.php?artid=79
22	Implement a suite of integrated incentive schemes	Continuation of the Resource Recovery Rebate Scheme, while the new recovery incentive scheme is being developed	DEC/WMB	Ongoing until June 2007	Amount of rebate granted (\$) and tonnes recovered	The WMB has approved an interim data collection system
23		Develop a performance-based Resource Recovery Incentive Scheme open to both industry and local government.	DEC/WMB	July 2007	RRRS replacement scheme launched.	Under investigation
24		Launch the revised Strategic Waste Initiative Scheme	DEC/WMB	Sept 2005	Number and value of grants awarded	8 projects. Total funding \$428,299.00
25	Encourage regionalisation of services and infrastructure	Conduct cost-benefit analysis for providing funding and support programs to groups of councils to implement regional approaches to collection and marketing of	WMB	June 2008	Number of regional recycling collection services developed	Consultation with local government underway

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	Pricing					
26		recyclables Place the Regional Recycling Viability Assessment Model on the Zero Waste website	WMB	Sept 2005	Number of times the model was accessed on the Zero Waste website	Information to be collected for the 2007 calendar year
27		Prepare a report on progressing the recommendations of the <i>Kerbside Recycling: Exploring Regional Transport Economics</i> Study	WMB	Mar 2006	Report presented to WMB and an implementation plan endorsed	Under development (expected August 2007)

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	Communication and Education					
28	Coordinate education and promotion programs and establish a communications framework to facilitate information collation and dissemination to signatories and stakeholders	Release WMB Communication Strategy	DEC/WMB	July 2005	Communication Strategy available on Zero Waste website	Complete: http://www.zerowaste.com.au/communication/
29		Establishment of the Waste Educators Working Group	DEC/WMB	August 2005	First meeting of Waste Educators Working Group held	Meeting held April 2005.
30		Undertake a comprehensive review of the Waste Wise Schools Program	DEC/WMB	Dec 2005	Review completed and recommendations	Completed and recommendations endorsed by WMB

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	Communication and Education					
31		Investigate establishing Business and Industry, and Community education programs	DEC/WMB	Mar 2006	provided to the WMB Findings of investigation provided with recommendations to the WMB	13 October 2006 Ongoing. http://portal.water.wa.gov.au/pls/portal/url/item/F494C4D4A2122666E03010AC6E051671
32		Establish Jurisdictional Projects Group in WA and include three State Government representatives on this committee	DEC/WMB	Dec 2005	The names and organisation of members available on the Zero Waste website	http://www.zerowaste.wa.com.au/whoswho/committees/jpg/ (Attachment 1)
33		Participation of relevant State Government agencies on the: <ul style="list-style-type: none"> Covenant Council 	DEC	Quarterly as required	The number of quarterly NPC Council meetings attended (observer status)	Four
34		<ul style="list-style-type: none"> National Projects Group (NPG) 	DEC	Quarterly as required	The number of quarterly NPG meetings attended (observer status)	Three
35		<ul style="list-style-type: none"> WA Jurisdictional Projects Group (JPG) 	DEC	Every two months from Dec 2005	The number of meetings held	Seven

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	Communication and Education					
36		Promote the Covenant via the Zero Waste websites	WMB	Sept 2005	New Zero Waste website launched and updated	Completed. Updated information at: http://www.zerowaste.com.au/ourwork/specificprograms/npc/
37		Provision of secretarial and administrative support to the JPG, including development of a bi-annual newsletter	DEC/WMB	Dec 2006	JPG meeting minutes and agendas circulated to members on time	Completed.
38		Administer WA JPG projects (where necessary)	DEC	As necessary	The number of projects submitted to and approved by the NPG	Two successful projects were joint funded with the NPG and two were funded locally
39		Collect kerbside recycling data and National environment Protection Measure (NEPM) data from Councils in WA and publicly release aggregated data in National Environment Protection Council (NEPC) report.	DEC	Annually from Sept 06	Number of Councils providing data and report published on NEPC website	Collection of reports and aggregation of data is continuing. The WA jurisdiction report will be submitted to the NEPC before the due date.
40	Promote, in cooperation with industry, the provision or resource	Launch Community Grant Scheme	DEC/WMB	Aug 2005	Community Grant Scheme launched	Completed.

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	Communication and Education					
41	recovery community education, particularly with regard to the community's role, in good practice collection and sorting schemes	Support the Household Chemical Waste program, as a component of the Business Plan, to address post-consumer packaging of potentially hazardous household materials	DEC/WMB	Dec 2005 and ongoing for life of this Action Plan	Household Chemical Waste Program implemented.	Ongoing
42		Investigate integrating litter project activity into the WMB's Community Program	WMB	June 2006	Investigation completed and recommendations provided to the WMB	Ongoing.
43		Implement and continually improve strategies and programs to reduce litter, consistent with the Covenant objectives by developing and releasing a Litter Prevention Strategy for Western Australia 2006-2009	DEC	Feb 2006	Strategy released and available on the Zero Waste website	
44	Promote the adoption of the principles and undertakings set out in the Covenant and the benefits of becoming a signatory to the Covenant	Business Plan actions to consider and assist promotion of the Covenant principles	WMB	Ongoing for life of this Action Plan	Total dollars assigned	\$422,068.00 for 05/06
45		Continued participation in industry and Local Government seminars promoting the Covenant	DEC/WMB	Bi-annually	Number of seminars held and attended by DEC officers	Two NPC Breakfast Seminars; a Funding Lunch Workshop; Workshop at the Waste & Recycle Conference 2006; State Government

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	Communication and Education					
46		Ongoing communication with WA brand owners on the Covenant and the NEPM	DEC/WMB	Ongoing for life of this Action Plan	Number of brand-owners contacted and number of new WA signatories to the Covenant	Seminar; Information Session 25/10/2006. Regulations are still under development. Total number of WA signatories is 13
47	KPI 15 – Percentage of Councils and government agencies providing public place recycling infrastructure	Investigate which Government Agencies provide, or potentially should provide, public place recycling infrastructure	DEC/WMB	Mar 2006	15A. Report number of government agencies providing public recycling facilities as a percentage of government agencies with public place responsibilities	2% of government agencies are currently providing public recycling facilities
48		Investigate which Local Government provide public place recycling infrastructure	DEC/WMB	Mar 2006	15B Report number of councils providing public place recycling facilities as a percentage of local councils	17% of councils provide public place recycling facilities
49		Develop reporting mechanism for Government Agencies to report number of bins provided each year	DEC/WMB	Annually from Oct 2006	15C. Report total number of recycling bins provided by agencies	1,589 bins

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	Communication and Education					
50		Develop reporting mechanism for Local Government to report number of bins provided each year	DEC/WMB	Annually from Oct 2006	15D. Report total number of recycling bins provided by councils	583,223 residential 13,836 non-residential
51	KPI 17 – Amount and type of consumer packaging in the litter stream	Work with other jurisdictions in the development of a national methodology for reporting against this KPI	DEC	June 2006	Methodology developed	Completed.
52		Coordinate implementation of Western Australian component of litter survey in accordance with agreed national methodology	DEC	Annually from Oct 2006	17A. Report the amount and type of consumer packaging in the litter stream	http://www.kab.org.au/dbase_upl/0506%20WA%202.pdf
53		Continue to work with the supermarket industry and others to reduce the use of Plastic Shopping Bags under the Retailers' Code of Practice (2003) and future agreements and/or regulatory mechanisms	DEC	Biannually	Reduced use of plastic shopping bags reported by the Australian Retailers Association and other national reports	Completed.
54	KPI 20 – Improvements in littering behaviour	Work with other jurisdictions in the development of national methodology for reporting against this KPI	DEC	June 2006	Methodology developed	National Litter Index (Keep Australia Beautiful)
55		Coordinate implementation of Western Australian component of	DEC	Annually from Oct 2006	20A Report details of specific aspects of	Methodology developed

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	Communication and Education					
56		<p>survey in accordance with agreed national methodology</p> <p>Continue to provide support for the Keep Australia Beautiful Council (WA) for the Tidy Towns and Clean Beach Challenge Award Programs to promote litter prevention and control throughout WA</p>	DEC	Annually from 2006	<p>littering behaviour and trends in behaviour over time</p> <p>Tidy Towns and Clean Beach Challenge Awards Programs conducted</p>	Collie won the Tidy Town Award in 2006. The Clean Beach Challenge Awards has not yet been introduced to WA.

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	NEPM – Used Packaging Materials					
57	Implement the NEPM, incorporating a regulatory safety net for those parties who decide against becoming signatories to the Covenant to ensure they do not gain a competitive advantage as a result.	Develop Environment Protection (Used Packaging Materials) Regulations 2005	DEC	Feb 2006	Regulations gazetted	Regulations still being drafted.
58		Application of nationally agreed methodology to conduct an audit of records kept by Western Australian brand owners who are not signatories to the NPC (as per Cl. 16(4) of the NEPM	DEC	To be confirmed	Number of WA brand owners audited	

59		Application of nationally agreed methodology to conduct a survey of packaged products sold by retailers and /or surveys of brand owners represented in materials recovery system in Western Australia (as per Cl. 18 of NEPM)	DEC	To be confirmed	Survey conducted and data provided to national group	Completed.
60		Submission of annual report on implementation of NEPM in Western Australia to the National Environment Protection Council (NEPC)	DEC	Annually from Sept 2006	Report published on NEPC website	In progress.
61		Liaison with other jurisdictions regarding implementation of the NEPM, as required	DEC	Ongoing for the life of this Action Plan	No incidence of inconsistency in NEPM implementation across jurisdictions	Ongoing
62	KPI 24 – Implementation of NEPM procedures by jurisdictions	Implement NEPM procedures	DEC	Ongoing for life of this Action Plan	Procedures in place	
63		Maintain internal records regarding the number of companies contacted	DEC	Annually from Oct 2006	24A Report number of companies contacted in relation to NPC and NEPM, including:- <ul style="list-style-type: none"> □ Number of Covenant non-signatories followed up 	

					<input type="checkbox"/> Number of non-complying Covenant signatories followed up	
64	KPI 25 – Enforcement of the NEPM to “free-riders” and non-compliant Covenant Signatories	Enforce the Environmental Protection (Used Packaging Materials) Regulations 2005 and maintain internal records regarding the number of formal enforcement actions taken.	DEC	Annually from Oct 2006	25A Report number of prosecutions/fines issued	Not Applicable at this time.

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	STATEWIDE MONITORING AND REPORTING					
65	Cooperate in producing reliable data on a national basis on the performance of disposal and materials recovery systems dealing with used consumer packaging and paper and provide all relevant data to the Covenant Council to assist it in reporting against Covenant goals and targets	Review existing data and investigate mechanisms for ensuring regular kerbside audits by Councils	DEC/WMB	April 2006	Project outsourced and report received	Ongoing. Undertaken in-house
66		Survey reprocessors/recycling aggregators in WA	DEC/WMB	June 2006	Project outsourced and report received	Completed.
67		Undertake a study of key products – consumption to disposal	DEC/WMB	Dec 2006	Project outsourced and report received	Completed.
68		Conduct a compositional analysis of kerbside waste	DEC/WMB	June 2006	Project outsourced and report received	Completed.
69		Conduct a compositional analysis of non-domestic waste	DEC/WMB	June 2006	Project outsourced and report received	Delayed due to other priorities (expected)

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	STATEWIDE MONITORING AND REPORTING					
70		Establish regular data reports to be published on the Zero Waste website.	DEC/WMB	Dec 2007	Data published on Zero Waste website	June 2007)
71		Explore mechanisms for collecting data (voluntary and mandatory) from Councils, Local Government, reprocessors, landfills and other stakeholders	DEC/WMB	Dec 2007	Recommendations provided to the WMB	
72		Develop waste audit protocols and templates	DEC/WMB	Dec 2006	Protocols and templates available on Zero Waste website	
73	KPI 8 – Consumer packaging as a % by weight of total waste and relative to other waste stream components	Work with other jurisdictions to develop an agreed national methodology for reporting against this KPI	DEC	June 2006	Methodology developed	Completed.
74		Coordinate implementation of Western Australian component of survey in accordance with agreed national methodology	DEC	Annually from Oct 2006	8A. Report results of Western Australian component of national survey to NPCC in 2005/06 Annual Report.	

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	STATEWIDE MONITORING AND REPORTING					
					8B. Report results of Western Australian component of national survey to NPCC in Annual Report.	
75	KPI 9 – Total weight of consumer packaging recycled, through: (a) Domestic and (b) Away from Home recovery systems	Work with other jurisdictions to provide input and assistance to the National Projects Group in developing a methodology and coordinating implementation of a national project to report against this KPI	DEC	June 2006	Methodology developed	Completed.
76		Establish baseline data for total weight of consumer packaging recycled in Western Australia	DEC	Annually from Oct 2006	9A Report total tonnes recycled per annum, by material type for a)domestic and b) 'Away from Home' recovery systems	Ongoing
77	KPI 12 – Percentage of households with access to kerbside collection systems	Continue to collect data from Western Australian local Councils as per reporting requirements under the NEPM	DEC	Annually from Oct 2006	12A Report on the number of households, as a percentage of total households within the state that have	Collection of reports and aggregation of data is continuing. The WA jurisdiction report will be submitted to the

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	STATEWIDE MONITORING AND REPORTING					
78		Investigate the possibility of local government reporting once to full the requirements under the NEPM and the WA Resource Recovery Incentive Scheme	DEC	April 2006	access to a kerbside post consumer packaging and paper collection system In consultation with local government, provide recommendations to the WMB	NEPC before the due date. Negotiations continue.
79		Investigate feasibility of local government reporting data electronically	DEC	July 2007	Feasibility options developed	
80	KPI 13 – Percentage of households with access to other domestic collection systems	Continue to collect data from Western Australian local Councils as per reporting requirements under the NEPM	DEC	Annually from Oct 2006	13A Report on the number of households, as a percentage of total households within their municipality, that have access to a domestic collection system – other than those systems reported in KPI12	Collection of reports and aggregation of data is continuing. The WA jurisdiction report will be submitted to the NEPC before the due date.
81	KPI 18 – Contamination rates in consumer packaging recovery	Continue to collect data from Western Australian local Councils as per reporting requirements under the	DEC	Annually from Oct 2006	18A. Report % contamination from domestic systems.	2006 data collection underway.

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	STATEWIDE MONITORING AND REPORTING					
82	systems (eg. Kerbside, events, venues, public places, workplaces)	NEPM			Methodology developed	
		Work with other jurisdictions in the development of a national methodology for reporting against this KPI	DEC	June 2006	18B Report % contamination from Away from Home systems	
83		Coordinate implementation of Western Australian component of survey in accordance with agreed national methodology	DEC	Annually from Oct 2006	18C Report specific examples of % contamination by system or location if available	

#	COMMITMENT AREA	SPECIFIC ACTION	RESPONSIBILITY	DATE	MEASURE	PROGRESS
	GOVERNMENT WASTE REDUCTION AND PURCHASING POLICY					
	Purchasing					
84	Facilitate the implementation of purchasing policies for recycled content goods	Develop best practice waste reduction and procurement policy for Government	DEC/WMB	June 2006	Policy completed and circulated to all agencies	Delayed due to other priorities (expected September 2007)
85		Review the performance of State Government agencies on the waste component of the Eco-Office Program	DEC/WMB	June 2006	Review completed with findings and recommendations provided to the WMB	Consultancy in progress. Report should be completed mid-November 2006

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	GOVERNMENT WASTE REDUCTION AND PURCHASING POLICY					
	Purchasing					
86		Roll out Eco-Office Program to other Government agencies	DEC/DPC	Dec 2006	Number of agencies implementing Eco-office program	
87		Review status and effectiveness of the <i>Environmental Procurement Policy</i>	DEC/WMB/State Supply Commission	Dec 2006	Policy reviewed and recommendations noted	
88		Pending outcomes of the review, develop a strategy to ensure its widespread use and effectiveness	DEC/WMB/State Supply Commission	Dec 2007	Strategy developed	
89		Develop a website to assist Government officers to implement waste reduction and purchasing policy initiatives	DEC/DTF	June 2007	Website live and maintained	
90	KPI 26 - Implementation of Buy Recycled purchasing policy or practices	Determine extent to which the <i>Environmental Procurement Policy</i> is implemented across whole of government.	DEC/WMB/State Supply Commission	Annually from Oct 2006	26A Report whether the signatory has implemented a Buy Recycled purchasing policy or practices 26B If yes, provide details and quantitative data where available.	State Supply Commission Environmental Procurement Policy 30/07/2004

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	GOVERNMENT WASTE REDUCTION AND PURCHASING POLICY					
	Purchasing					
91	Identify and seek to remove barriers to the purchase of recycled content goods and services	Work with government agencies to identify and address barriers to the purchase of recycled content goods	DEC/WMB/State Supply Commission/DTF	June 2007	Barriers identified	In progress
92		Ensure the State Government Contract for the supply of copy and printing paper encourages the purchasing of recycled paper	DEC/DTF	Feb 2006	Amount of non-recycled and recycled paper consumed by all government agencies	
93	Apply principles of Covenant to: <ul style="list-style-type: none"> a. the purchase of packaged goods and paper b. the disposal of used packaging and paper c. materials recovery and the purchase of recovered materials 	WA Government purchasing officers to continue to incorporate Covenant principles in government agencies individual Sustainability Action Plans	DTF and all agencies	June 2006	The number of WA Government agencies that include in their Sustainability Action Plans strategies to reduce and recycle packaging and other paper waste Reported success in achieving reduction of packaging and other paper waste	Consultancy in progress. Report should be completed mid-November 2006

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	GOVERNMENT WASTE REDUCTION MONITORING AND REPORTING					
94	Indicative baseline data (where available) against KPIs, including qualifiers and assumptions	Include contractor reporting requirements in the revised Waste Disposal and Recycling Services Contract for Government Agencies	DEC/DTF	February 2006	Contractors reporting total paper, co-mingled and general waste collected from individual government agencies	Report at Zero Waste WA website, http://www.zerowastewa.com.au/documents/govt_paper_rec_0506.pdf
95		Hold a Sustainable Government workshop to inform agencies about the Covenant, State Government obligations and reporting requirements	Dept Premier & Cabinet – Sustainability Policy Unit/DEC/WMB	April 2006	Workshop held – Number of agencies represented	Workshop held: 41 agencies represented
96	KPI 16 – Percentage of signatories providing recycling collection facilities for post-consumer packaging generated on-site	Investigate types of facilities and current status of paper and packaging recycling activities in each Government Agency	DEC/WMB	Mar 2006	Findings of Government Agency questionnaire on Waste Management and Recycling circulated to all agencies and relevant stakeholders	Completed
97		Encourage Government Agencies to provide on-site recycling collection facilities	DEC/WMB	Oct 2006	The number of Government Agencies contacted	In progress

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	GOVERNMENT WASTE REDUCTION MONITORING AND REPORTING					
98		Establish baseline number of recycling collection facilities provided in government offices	DEC	Annually from Oct 2006	16A Report whether on-site recycling facilities are provide or not 16B If yes, provide details	Yes. Provided by 94 Government agencies at 1,589 points of collection.
99	KPI 21 – Estimated tonnage of consumer packaging sent (a) for recycling and (b) to landfill from on-site collection facilities.	Under the new Common Use Arrangement (CUA) for Waste Disposal and Recycling Services, ensure that agencies are required to record and report tonnages of paper recycling, co-mingled recycling and general waste collected per annum	DTF/All agencies	Dec 2005	Clause written into the CUA	Completed.
100		Reporting mechanism to be established to collect paper recycling, co-mingled recycling and general waste data from each Agency	DTF/DEC/WMB	July 2006	21A Report on amounts of consumer packaging from on-site collection which is: i. sent for recycling (tonnes and % of total waste); and ii. sent to landfill (tonnes and % of total waste)	In progress (expected December 2006)

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	GOVERNMENT WASTE REDUCTION MONITORING AND REPORTING					
101		Waste Audits to be undertaken as deemed statistically necessary to gain adequate data to report annual packaging waste in general waste stream for each Agency	DEC and required Agencies	July 2006		
102	KPI 27 – Establishment of baseline performance data	Determine extent to which Agencies are currently recording recycling data	DEC/WMB	Mar 2006	Findings from the Government Agency Waste Management and Recycling Questionnaire circulated to all agencies and relevant stakeholders	Completed.
103		Maintain collection systems and analyse data to establish baseline performance data	DEC/WMB	Annually from Oct 2006	27B Report established baseline data	Delayed due to other priorities (expected October 2007)
104	Indicative individual targets (where appropriate) and timelines	Establish intergovernmental working group to determine reasonable targets and timelines	Relevant agencies	Oct 2006	Targets established and communicated to all agencies	Delayed (expected March 2007)
105	Other key actions and processes to be undertaken to establish comprehensive & robust	Identify and/or establish framework for all Government agencies to be required to collect, collate and report data for KPIs 15, 16, 21	DEC/DCP	July 2006	Framework identified and/or established and NPC data reporting	Delayed (expected July 2007)

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	GOVERNMENT WASTE REDUCTION MONITORING AND REPORTING					
	baseline data by 31 October 2006				requirements incorporated	
106	KPI 28 – Annual Reporting against Action Plan	Prepare report and revise Action Plan as necessary by 31 October each year	DEC	Annually from Oct 2006	28A A report submitted on time that outlines progress against baseline data, individual Action Plan commitments, targets and timelines	In progress.
107	KPI 29 – Demonstrated improvement and achievements against individual targets and milestones	Set targets and milestones in the Action Plan and report progress against these targets and milestones in annual reports	DEC	Annually from Oct 2006	29A Annual report to clearly demonstrate continuous improvement and performance against individual targets and timelines in Action Plan	In progress

Organisations referred to in the Action Plan

Department of Environment & Conservation (DEC)
Waste Management Board (WMB)
Keep Australia Beautiful Council (KABC)
Department of Premier and Cabinet (Sustainability Policy Unit) (DPC SPU)
Department of Treasury and Finance (DTF)
State Supply Commission (SSC)

Nominated Contact Officer

Requests for further information or advice should be directed to the Nominated Officer for the Action Plan:

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Attachment 1 Membership of WA Jurisdictional Projects Group

Jill Lethlean (Chair)	Dept of Environment & Conservation
Jennie Anderton	Dept of Environment & Conservation
Mal Nicholls	Dept of Industry & Resources
Bernard Ryan	Western Australian Local Government Association (WALGA)
Ron Boucher	Geraldton - Greenough Regional Council WMA
Stuart McAll	Southern Metropolitan Regional Council
Jamie Young	Amcor
Anne Braithwaite	Beverage Industry Environment Council (BIEC)
Reuben Gregor	Department of Environment & Conservation